



Southern Maryland Towing  
PO Box 359  
Ridge, MD 20680  
301-737-1611

### Vehicle Owner Release Form

Prior to the release or retrieval of a vehicle from the compound, the owner must provide a valid registration form or title of the vehicle. The documented owner or authorized person on that document will be required to present a "valid" photo identification card. The following forms of identification will be acceptable:

- 1.) Any valid U.S. issued driver's license,
- 2.) Any valid U.S. issued personal identification card,
- 3.) U.S. Military Identification card or,
- 4.) U.S. or Foreign Government issued passport, with photo.

**If the actual owner cannot be present to sign the release, this form must include the name of the owner's authorized agent and witnessed by an active notary. Corporate owned vehicles must have a release letter on company letterhead stating the name of the authorized agent designated to pick up the vehicle and be witnessed by an active notary.**

Motor Vehicle Information: Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_  
Color: \_\_\_\_\_ VIN#: \_\_\_\_\_

Vehicle Registered Owner/Owners: \_\_\_\_\_  
Phone#: \_\_\_\_\_

I am the legal and rightful owner of the above listed motor vehicle presently stored on the property owned and operated by Southern Maryland Towing, Inc., and thus authorize the personnel of said company to release said vehicle to the following person(s) and/or insurance company, and/or agent there of:

Release my vehicle to: \_\_\_\_\_ Claim#: \_\_\_\_\_

I agree to notify Southern Maryland Towing if any circumstances of this release changes. If payment is not received by the specified person, I understand that all as the owner of this vehicle, I am responsible to ensure payment of all charges associated with this vehicle must be paid in full prior to the release of the motor vehicle's license plates. Motor vehicle license plates must remain on the vehicle until all documents are signed and the vehicle has approval to be released from the compound. Keys must remain with the vehicle until released.

I have removed my individual property from the vehicle: \_\_\_\_\_

Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Extraordinary circumstance disclosure statement. I, the undersigned, acknowledge that a fee for extraordinary circumstances may have been added to the list of fees related to the towing, recovery and storage of the vehicle as described below. This extraordinary fee is being added to cover the additional expenses associated with the recovery of my vehicle that are not in the schedule of tow fees outlined in the county towing regulations. The addition of the extraordinary fee is authorized under the towing regulations.

**Please be careful as you enter the towing impound yard, there are many vehicles stored from accidents. You enter at your own risk.**